

Westland Middle School Rules and Behavioral Expectations

Area/ Expectation	Safety	Responsibility	Respect
Health Room For illness, injury, or medication	<ul style="list-style-type: none"> • Prescription and over-the-counter medications may only be used by the designated student. • Follow the health assistant's directions. • Avoid blood spills. • Report all accidents/injuries to an adult. 	<ul style="list-style-type: none"> • Report to your teacher before coming to the health room. • Prescription and over-the-counter medications must be immediately brought to the office for safekeeping. • Check in at the office before going into the health room. • Sign in on the health sheet. • If taking medications (over-the-counter or prescription), come to the health room on time. 	<ul style="list-style-type: none"> • Respect others in the health room. • Use quiet voices. • Rest quietly.
Library	<ul style="list-style-type: none"> • Walk at all times. • Keep all of the chair legs on the floor at all times. • Leave backpacks and lunch bags outside. • Handle materials with care. 	<ul style="list-style-type: none"> • Wait in line patiently and quietly. • Ask for assistance from the library staff, if needed. • Return books on time. • Keep food and drinks out of the library. 	<ul style="list-style-type: none"> • Work individually. • Use a quiet voice. • Clean up the area and push chairs under the tables. • Return books to their correct place.
Computer Lab	<ul style="list-style-type: none"> • Keep hands and feet to yourself. • Use chairs and tables appropriately. 	<ul style="list-style-type: none"> • Follow computer lab guidelines. • Lab should be used with staff permission only. • Print only what is needed for school work. • Food, gum, and drinks are prohibited. • Log out/shut down after use. 	<ul style="list-style-type: none"> • Use quiet voices. • Respect equipment.
Fire Drills	<ul style="list-style-type: none"> • Walk safely and quietly. • Keep hands and feet to yourself. • Stay on the correct route. 	<ul style="list-style-type: none"> • Find line and place as quickly as possible, and stay there. • Stand quietly. • Listen for and follow directions. 	<ul style="list-style-type: none"> • Walk around the bushes. • Stay on walkways when possible.
Assemblies and Special Events	<ul style="list-style-type: none"> • Maintain clear aisles. • Wait for dismissal instructions. • Leave in an orderly fashion. 	<ul style="list-style-type: none"> • Focus on presentation. • Sit with your class. • Listen for and follow directions. 	<ul style="list-style-type: none"> • Keep hands and feet to yourself. • Listen responsibly. • Show appreciation appropriately. • Sit quietly during presentation.
Bus Area	<ul style="list-style-type: none"> • Stay behind yellow line. • Keep hands and feet to yourself. 	<ul style="list-style-type: none"> • Wait in line patiently. • Dispose of litter in trashcans. 	<ul style="list-style-type: none"> • Use kind words and actions.
Scooters, Bicycles, Skateboards, Rollerblades	<ul style="list-style-type: none"> • Wear a helmet. 	<ul style="list-style-type: none"> • Obey school signs. • Ride on campus only if part of a staff approved activity. 	<ul style="list-style-type: none"> • Respect other people's property.

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General Social Expectations	<ul style="list-style-type: none"> Report all dangerous situations to an adult immediately. 	<ul style="list-style-type: none"> G-Rated language in school. Carry your student ID card. Come prepared for all classes. Be on time. Appropriate affection – handholding, friendship hug. 	<ul style="list-style-type: none"> Keep hands and feet to yourself. Speak to others with respect. Use quiet voices.
Cafeteria	<ul style="list-style-type: none"> Walk at all times. Use unbreakable drink containers. Report all spills. 	<ul style="list-style-type: none"> Wait in line patiently. Only eat your own food. All food and drinks must stay in approved eating areas. Dispense trash and recyclables in proper containers. Have ID card with you. <i>(order ID card if necessary)</i> 	<ul style="list-style-type: none"> Use good manners. Clean up your area.
Hallways	<ul style="list-style-type: none"> Walk at all times. Stay to the right. Keep hands and feet to yourself. Arrive at class on time. 	<ul style="list-style-type: none"> Food or open drinks in the hall are prohibited. Use drinking fountains appropriately. Use a hall pass during class time. Use wastebaskets for trash. 	<ul style="list-style-type: none"> Halls are G-Rated. Use kind words and actions. Respect property, yours and others. Use quiet voices. Whisper when classes are in session.
Restrooms	<ul style="list-style-type: none"> Keep water inside the sink. Wash hands. Put paper towels in the garbage. 	<ul style="list-style-type: none"> Flush toilets after use. Inform adults of concerns or problems. Conserve paper products. 	<ul style="list-style-type: none"> Give people privacy. Respect property.
Lockers	<ul style="list-style-type: none"> Open and close quietly and carefully. Keep lockers clean. 	<ul style="list-style-type: none"> Keep lockers organized. Keep clutter under control. Keep combination confidential. 	<ul style="list-style-type: none"> Open/close quietly. Use only your locker. If assigned a locker partner, respect their privacy and property. Use temporary and appropriate decorations only.
Gym	<ul style="list-style-type: none"> Food, drinks, and gum in the gym areas are prohibited. Bleachers are only used with permission. Gym is used only with supervision. 	<ul style="list-style-type: none"> Wait for directions. Show good sportsmanship. Play safe, play fair. Use equipment appropriately and with care. Return equipment to designated area. 	<ul style="list-style-type: none"> Be a team player. Include everyone. Encourage others.
Support Room	<ul style="list-style-type: none"> Keep hands and feet to yourself. Use chairs and tables appropriately. 	<ul style="list-style-type: none"> Bring referral. Sit quietly. Wait patiently. 	<ul style="list-style-type: none"> Listen responsibly. Use appropriate words and actions.
Office	<ul style="list-style-type: none"> Check in at the office before entering the health room. 	<ul style="list-style-type: none"> Report to your teacher before coming to the office. Sign in/out at the office when arriving late or leaving early. Ask before using the student phone. 	<ul style="list-style-type: none"> Use appropriate words and actions. Use quiet voices. Wait your turn in line.